



No. CUAP/2024-25/SAMARTH/4

Dated, 6th February, 2025

OFFICE ORDER

Subject: Nomination for implementation of SAMARTH ERP Module at the CUAP – reg.

“Samarth” E-Gov Suite is a catalyst in the transformation of Higher Education institutions transitioning towards a future ready digital campus. “Samarth” is an initiative by the Ministry of Education started in 2019 with an aim to enable the universities and Higher Education Institutions (HEIs) through a digital framework for planning, management, delivery, monitoring of services for students, staff, and other stakeholders. Under the project, the HEIs are provided with a fully managed, cloud based, comprehensive ERP that is custom built for HEIs of the country. The Samarth e-governance platform integrates technology and education delivery in a seamless manner. The initiative provides a gamut of digital tools that are integrated in an online platform of best practices for efficient resource planning and management, process and service improvement, and good governance in higher education.

It caters to the needs of Universities and HEIs having 40+ modules on a single platform. The modules help Institutions to streamline their repository of records starting from admission details to examination, employee and leave data, payroll and administrative information amongst others.

In this regard, the following Teaching and Non-Teaching Staff are hereby nominated to make it in full function and maximum utilization of the Samarth project keeping in view the smooth functioning of the University.

Module Group	Sl. No	Module Name & Key Metrics	Person/Official Responsible
Base Configuration (3)	1.	Users User in Samarth	Ms. Pallavi Potluri Ms. Sharon P
	2.	Organizational Units Count of Organization units	Ms. Pallavi Potluri Ms. Sharon P
	3.	Organigram Organigram Nodes	Ms. Pallavi Potluri Ms. Sharon P
Academics (10)	4.	Convocation	Ms. Sharon P Ms. Pallavi Potluri
	5.	Evaluation & Grading Results generated; Marks Imported	Dr. S. B. Kivade Shri. Rajendra Prasad
	6.	Programme Management Programme, Courses, Programme Course Mapping	Dr. Hanuman Kennedy Ms. Sharon P
	7.	Students Students Profile, Student Enrolled in Programme, Student assigned in Section, Student Course Mapping	Dr. Hanuman Kennedy Shri. Rajendra Prasad
	8.	Admissions Entries Admission Process	Dr. Hanuman Kennedy

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			Ms. Sharon P
	9.	Training and Placement Job Opportunities, Applications, companies Seasons	Dr. Malathi G Dr. Kavya Chelli Ms. Manoja Pandyal
	10.	Alumni Portal Alumni	Dr. Kota Rajesh Ms. Pranathi O
	11.	Digital Certificates	Shri. B Praharsha
	12.	Manages LMS/VLE	Dr. Parimala Gurappa Kamatar Dr. Kulasekhar
	13.	Online OBE	Dr. Babu G Dr. Garikipati Gurajada
Employee Management (10)	14.	Hostel Management Allocation, Faculty List, Rooms, Incidents	Dr. Anjaneyulu M. S. R Dr. Raju Chelle Dr. Parimala Gurappa Kamatar
	15.	Student Feedback Management System Templates, Questions	Prof. Sheela Reddy Dr. Kesava Reddy Y
	16.	Online Proctored Examinations	Dr. Sumaltha Dr. Sandeep E
	17.	HR(PIS) Count of Employees	Shri. Vijay Kant Ms. Pallavi Potluri
	18.	Knowledge Management System Publications, Papers, Patents	Dr. Brajaraja Mishra Dr. P. Ammathalli Naidu
	19.	Leave Management Leave Applications	Shri. Vijay Kant Ms. Sharon P
	20.	Payroll Salary Generated	Shri. Guruswamy E
	21.	Recruitment	Ms. Pallavi Potluri
	22.	ToT Management Participation, Requests	Dr. Kesava Reddy Y
	23.	CAS	Shri. Vijay Kant Ms. Pallavi Potluri Ms. Sharon P
Finance & Accounts (4)	24.	Bill Tracking System Purchase Orders	3 Roles 1. Dealing Person: Shri. Guruswamy & Ms. Rajeswari Gunthapalli 2. Verifier: Shri. Vijay Kant 3. Approver: Vice Chancellor
	25.	RPMS Research Projects	Dr. Babu G

Module Group	Sl. No	Module Name & Key Metrics	Person/Official Responsible
	26.	Budget and Accounts (Other Charge) Budget Estimates, Budget Transfers, Budget Granted	Shri. Vijay Kant Ms. Sharon P
	27.	Inventory Management System Stock Details	Shri. Wasim Akhtar Shaikh
Governance (17)	28.	Estate Management System Buildings, Floors, Rooms, Washrooms, Roads, Houses	Shri. Wasim Akhtar Shaikh
	29.	Residential (Accommodation, Allocation & Management) Residence Allocation, Residence Requests	Shri. Wasim Akhtar Shaikh
	30.	RTI Management RTI's	Shri. Vijay Kant Ms. Raga Sudha
	31.	Legal Case Management System Legal Cases	Shri. Vijay Kant Ms. Pallavi Potluri Ms. Sharon P
	32.	Health Facilities Hospitals, Membership, Subscriptions, Health Records	Dr. Om Prakash
	33.	Essential Services Transport Requests, Parking, Conference Hall, Guest House	Mr. Hari Kumar
	34.	Minute and Resolutions Archive and Retrieval System Meetings	Ms. Rajeswari Gunthapalli
	35.	Security Management Security Facilities, Incident Records	Shri Govardhan Reddy Shri. Narendra
	36.	Sports Facilities Sports, Subscriptions, Infrastructure	Shri. Rama Krishna Reddy
	37.	Affiliation Management	NA
	38.	Content Federation System Content Requests	Dr. Garikipati Gurajada Dr. Dipankar Dey
	39.	Endowment Portal	NA
	40.	Grievance Management (Linkage with CPGRAM) Grievance, Public Grievances	Prof. G. Ram Reddy, Dr. Pankaj Shri. Govardhan Reddy
	41.	Fleet Management Vehicles, Daily Tracking	Ms. Sharon P
	42.	Core Messaging System Mail/SMS Sent	Shri. Rajendra Prasad Shri. G Dharma Teja Shri. B Praharsha
	43.	IT Service Desk (for University Computer Center) Tickets	Dr. Krishna Priya Mr. Sumanth Paranj Shri. Suleman Nadaf Mr. Hari Kumar

Module Group	Sl. No	Module Name & Key Metrics	Person/Official Responsible
	44.	File Management & Tracking Files	Ms. Pallavi Potluri Ms. Sharon P

In case of any technical issues, the concerned staff may approach to Ms. Pallavi Potluri and Ms. P. Sharon. In addition to the above a "Samarth Project Steering Committee" is constituted with following members for overall monitoring, implementing and status of feeding the data on the SAMARTH portal by all the coordinators for its smooth functioning. The committee is authorized to meet every week and submit the updated information to the office of Hon'ble Vice Chancellor.

Sl. No. Name of the Members

1.	Dr. S. B. Kivade, Controller of Examinations	Chairman
2.	Dr. Babu G, Associate Professor, Dept. of Political Science	Member
3.	Dr. Y. Kesava Reddy, Associate Professor, Dept. of Economics	Member
4.	Dr. Malathi G, Assistant Professor, Dept. of Management	Member
5.	Shri. Vijay Kant, Assistant Registrar, Admin & Accounts	Member
6.	Ms. P. Sharon, Samarth Consultant	Convener

This issues with the approval of the Hon'ble Vice Chancellor, CUAP.

Sd/-

Assistant Registrar (Admin.)

Copy to:

1. Dean, i/c., CUAP
2. Dean, Student Welfare, CUAP.
3. Registrar i/c., CUAP
4. Controller of Examinations, CUAP.
5. The Executive Secretary to the Hon'ble Vice Chancellor, CUAP.
6. All concerned Members.
7. Office Copy.



Assistant Registrar (Admin.)